

**GOVERNMENT OF PUDUCHERRY
DIRECTORATE OF SCHOOL EDUCATION**

No.829/DSE/Estt.III/C/2025

Puducherry dt. 18-02-2025

CIRCULAR

Sub: DSE- Estt. III – Implementation of PwBD reservation for Headmaster (Primary) by promotion – Service particulars of Primary School Teachers and HM(P) of PwBD official – Called for- Reg.

Ref : Refer the following:-

(a) O.M.No.36012/1/2020-Estt.(Res.-II) dated 17.05.2022 of the DoPT, New Delhi communicated vide DP&AR, Puducherry G.O.Ms.No.41, dated 24.06.2022

(b) O.M.No.36012/1/2020-Estt.(Res.-II) dated 28.12.2023 of the DoPT, New Delhi communicated vide DP&AR, Puducherry G.O.Ms.No.21, dated 04.03.2024

Reference is invited to the office memoranda cited on the subject mentioned above. In accordance with instructions contained therein, it is proposed to consider the PwBD officials for notional promotion subject to fulfillment of eligibility conditions.

02. Therefore the concerned Head of Offices / Inspecting Officers / Head of Institutions in Puducherry, Karaikal, Mahe and Yanam regions are requested to furnish the service particulars of PwBD official from Primary School Teachers who have completed 5 years of regular service as on 31.12.2024 and from Headmaster (Primary) under PwBD category, in the enclosed proforma **on or before 10.03.2025** without fail.

03. The service particulars of the retired Primary School Teachers and Headmaster (Primary) with benchmark disability who have retired after 30.06.2016 should also be furnished.

04. The Inspecting Officers /Head of Institutions are hereby requested to bestow their personal attention in the matter and furnish the required details in consolidated manner and in time along with integrity certificate and non-contemplation of disciplinary proceedings certificate. In case, there are no eligible candidates a “NIL” report may be furnished without fail. The concerned Head of Offices are fully responsible for the left out cases, if any, in furnishing the above said particulars.

05. As per the above mentioned O.M., no benefit of reservation shall be given on the basis of temporary certificate of disability.


(F.P. VERBINA JAYARAJ)
DEPUTY DIRECTOR (Admin.)

Encl: As stated

To

1. The Joint Director (Secondary Education), Puducherry.
2. The Deputy Director (Secondary Education), Karaikal.
3. The Chief Educational Officer, Puducherry / Karaikal / Mahe.
4. The Deputy Director of Education (Women), Puducherry.
5. The Delegate of DSE, Yanam.
6. The Deputy Inspector of Schools, Puducherry / Karaikal , Zone – I,II,III,IV,V.
7. The Head of Institution concerned.
8. The DPA, Computer Section ----- for hosting in the official website.

PROFORMA

**PARTICULARS OF PwBD PRIMARY SCHOOL TEACHERS AND HEADMASTER
(PRIMARY) FOR PROMOTION TO POST OF HEADMASTER (PRIMARY)**

01. Name of the Official :
02. Designation :
03. Whether the official has filed : Yes/No
the immovable property returns Ack No. with date:
04. Name of the school presently :
working/ last worked
05. Date of Birth :
06. Details of appointment :

Name of the Post	Date of regular appointment/Promotion	Seniority Number
PST		
HM(Primary)		

07. Whether probation declared : Yes/ No
in the post of PST Date :
08. Date of Retirement :
09. Whether the candidate belongs to : Yes/ No
Scheduled Castes Certificate enclosed
10. Specify the Physical Disability with :
category and enclose copy of
relevant certificates
11. Whether any break-in service :
12. Whether under suspension :
13. Whether Disciplinary proceeding :
pending/ contemplated?
14. Residential address with cell No. :

Place:

Date:

SIGNATURE OF THE OFFICIAL

(TO BE FILLED BY THE IO)

(i) Certified that the particulars furnished against items Nos. 1 to 14 by Thiru./Tmt./ Selvi _____ (Name of the official) _____ (Designation) have been verified with reference to the relevant records and found correct.

(ii) Whether Integrity Certificate furnished: Yes/No

Place:

Date:

SIGNATURE OF THE IO