FORM – I
[See rule 15 (1)]
APPLICATION FOR PERMISSION

Application for _____________________________________________

(Please write in Block Letters in the space above whether application is for Opening of a New School/Upgrading of an existing school/Opening of next Higher standards/ Opening Additional sections)

1. Name of educational agency : 

2. (a) Nature of educational agency: Person / Society / Public Trust.
   (b) Registered address : 
   (c) Telephone No. : 
   (d) Registration No. : 
   (e) Date of registration : 

3. Enclose a copy of registration 
   (a) Certificate of registration
   (b) Memorandum of association
   (c) Bye-laws/Rules/Regulations
   (d) Trust deed

4. (a) Location of existing/proposed* : school.
   (b) Address of existing/proposed* school.

5. Give details of scheme of management:
   of existing / proposed* school.

6. Details of existing standard / secions / student strength :

<table>
<thead>
<tr>
<th>Medium of Instruction</th>
<th>Details of standards</th>
<th>No. of sections</th>
<th>Total students in each section</th>
<th>Monthly average attendance</th>
</tr>
</thead>
<tbody>
<tr>
<td>(1)</td>
<td>(2)</td>
<td>(3)</td>
<td>(4)</td>
<td>(5)</td>
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</tbody>
</table>

7. Details of existing teaching and non-teaching staff :

<table>
<thead>
<tr>
<th>Sl. No</th>
<th>Name of the teachers/employees</th>
<th>Designation</th>
<th>Qualification</th>
<th>Date of appointment</th>
<th>Scale of pay</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
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</table>

(Indicate whether staff appointed in full-time or part-time)
8. (a) Is the existing school receiving grant-in and from the Government? 
   (b) If yes please give details of grant-in-aid received for last three years.

9. (a) Is the proposed school applying for grant-in-aid from the Government? 
   (b) If yes, give the details of grant being applied for

   (a) Assets –

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Description of Properties</th>
<th>(Value in Rupees)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Available</td>
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<tr>
<td></td>
<td></td>
<td>Proposed</td>
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<tr>
<td></td>
<td></td>
<td>Own</td>
</tr>
</tbody>
</table>

   (a) Assets -
   (i) Movable
   (ii) Immovable
   (iii) Reserve fund
   (iv) Fixed deposits
   (v) Endowments
   (vi) Shares

   (b) Annual Income –
   (i) Tuition fees
   (ii) Other sources
     - fixed deposits
     - dividends
     - endowments
     - rents
     - donations
     - others (specify)

   (c) Annual Expenditure –
   (i) Staff expenditure
   (ii) Maintenance
   (iii) Improvement
     - teaching aids,
     - furniture
     - library
     - laboratory
     - sanitary
     - play ground
     - games etc.

   (d) Fees charged/to be charged:

11. Academic year for which permission sought.
12. Permission applied for:  
(Indicate opening new school/upgrading existing school/opening next higher standards/opening additional sections)

13. Stage of education proposed to be imparted.

14. Examination for which students are to be prepared.

15. Give details of standards/sections proposed to be opened:

<table>
<thead>
<tr>
<th>Standards</th>
<th>Sections</th>
<th>Total students to be admitted</th>
<th>Medium of Instruction</th>
</tr>
</thead>
<tbody>
<tr>
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</tbody>
</table>

16. Give details of teaching & non-teaching staff proposed to be appointed:

<table>
<thead>
<tr>
<th>Sl. No</th>
<th>Name of the teachers/employees, If Selected</th>
<th>Designation</th>
<th>Qualification</th>
<th>Proposed Date of appointment</th>
<th>Scale of pay</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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<td></td>
<td>Gen. Professional</td>
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<td></td>
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</tbody>
</table>

(Indicate whether staff appointed is full-time or part-time)

17. Source and details of finances for meeting additional expenditure on staff and maintenance.

18. If application is for opening new school give below:
   (i) Details of existing Schools within: five kilometers of the proposed school

<table>
<thead>
<tr>
<th>Name of the School</th>
<th>Category</th>
<th>Distance</th>
<th>Medium of Instruction</th>
<th>No. of Standary</th>
<th>Student Strength</th>
</tr>
</thead>
<tbody>
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</tbody>
</table>
(ii) Approximate number of school children in the area –

<table>
<thead>
<tr>
<th>Age group</th>
<th>Boys</th>
<th>Girls</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>6 – 11 years</td>
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<td></td>
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<tr>
<td>11 – 14 years</td>
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<td></td>
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<tr>
<td>14 – 17 years</td>
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</tbody>
</table>

19. Whether the school is opened for minorities? If yes, specify details.

20. Accommodation –

(a) Details of land where school is to be located:

<table>
<thead>
<tr>
<th></th>
<th>Available</th>
<th>Proposed</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Own</td>
<td>Rented</td>
</tr>
<tr>
<td></td>
<td>Own</td>
<td>Rented</td>
</tr>
</tbody>
</table>

| (i) Extent of land*      |           |          |
| (ii) Extent of land covered by building/structures – permanent / temporary / semi-permanent** | | |
| (iii) Extent of Open land for Playground | | |

*The norms of land to be made available is as per the scale: 1 hectare for Pre-primary/Primary, 1.5 hectares for middle, 2 hectares for High/Higher Secondary Schools.

** Place attach-

(1) A blueprint of the building duly approved by the competent authority.

(2) Indicate whether structure is permanent, semi-permanent or temporary.

Please ensure that the space provide for each pupil is as per the following specifications in Tables 1-A and 1-B.

(3) Indicate in the plan the use of each room/ space.

(b) Detailed plan of building and type of Construction where school is to be located:

21. Sanitary facilities – (The scale of providing the above facilities is available in the following Table – 2)

22. Drinking water – (Indicate availability in the scale of 1 tap for every 50 pupils or part thereof)

23. Physical education –

(a) Extent of playground available;

(b) Indicate the name of the games facilities available.

(c) Equipment available:
24. If no playground exists whether gymnasium: available. Details with size of gymnasium and equipment.

25. Teaching aids –
   (a) Charts : 
   (b) Maps : 
   (c) Others : 

(Attach list indicating available aids and proposed to be procured)

26. Furniture –
   (a) For general use
      (1) No. of blackboards : 
      (2) No. of desks : 
      (3) No. of benches : 
      (4) No. of cupboards : 

(Indicate available furniture and furniture proposed to be procured)

   (b) For class room use
      (1) No. of blackboards : 
      (2) No. of desks : 
      (3) No. of benches : 
      (4) No. of cupboards : 

(Indicate available furniture and furniture proposed to be procured)

27. Science Laboratory – Attach list of apparatus & equipment available under different disciplines (Physics, Chemistry, Biology, Computer Science Etc.) and proposed to be procured.

28. Library –
   (a) Total number of books in the library : 
   (b) No. of books for use of teachers : 
   (c) No. of books available for use by pupils : 

29. Workshop facilities-Attach list of equipment & other facilities available and proposed to be made available.

30. Medical facilities – For students (Give details of: number of Medical Officers/ Compounders/Nurses and their availability on whole time/ Part –time basis.)
DECLARATION

I solemnly declare that the facts stated above are correct.

Station :
Date :

signature of the applicant.