FORM - VII
[see rule 21 (2) ]
STATEMENT TO BE SUBMITTED BY PONDICHERRY MINORITY SCHOOL ESTABLISHED AFTER COMMENCEMENT OF THE ACT, 1987.

1. Name of educational agency :

2. (a) Nature of educational agency : Person/ Society / public trust
    (b) Registered address :
    (c) Telephone No. :
    (d) Registration No. :
    (e) Date of registration :

3. Enclose a copy of -
    (a) Certificate of registration :
    (b) Memorandum of association :
    (c) Bye-laws/rules/regulations :
    (d) Trust deed :

4. Stage of education being imparted :

5. Special aims of the school :

6. The minority is to be served by the educational agency :

7. Whether the school is opened for all :

8. Medium of instruction :

9. Accommodation -
    (a) Details of land where school is to be located :

    |                         | Available | Proposed |
    |-------------------------|-----------|----------|
    |                         | Own  | Rented | Own  | Rented |
    | (i) Extent of land*     |       |        |       |        |
    | (ii) Extent of land covered by building/structures – permanent / temporary / semi-permanent** |
    | (iii) Extent of Open land for Playground |

(b) Detailed plan of building and type of Construction where school is to be located**

* The norms of land to be made available is as per the scale: 1 hectare for Pre-primary/Primary, 1.5 hectares for Middle, 2 hectares for High/Higher Secondary Schools.

** Please attach-
    (a) a blueprint of the building duly approved by the competent authority;
(b) indicate whether structure is permanent, semi-permanent or temporary.
Please ensure that the space provided for each pupil is as per the following specifications in Tables 1-A and 1-B;
(c) indicate in the plan the use of each room/space.

10. Sanitary facilities - (The scale of providing the above facilities is as under available in Table-2)

11. Drinking Water – Indicate availability in the scale of 1 tap for every 50 pupils or part thereof

12. Physical education -
   (a) Extent of playground available :
   (b) Indicate the name of the games Facilities available
   c) Equipment available :

13. If no playground exists, whether Gym available: Details with size of gymnasium and equipment.

14. Teaching aids -
   (a) Charts :
   (b) Maps :
   (c) Others :
   (Attach list indicating available aids)

15. Furniture -
   (a) For general use
       1. No. of blackboards :
       2. No. of desks :
       3. No. of benches :
       4. No. of cupboards :
   (Indicate available furniture)
   (b) For class-room use
       1. No. of blackboards :
       2. No. of desks :
       3. No. of benches :
       4. No. of cupboards :
   (Indicate available furniture)

16. Science Laboratory - Attach list of apparatus and equipment available under different disciplines (Physics, Chemistry, Biology, Computer Science, etc.,)
17. Library -
   (a) Total number of books in the library : 
   (b) No. of books for use of teachers : 
   (c) No. of books available for use by pupils. : 

18. Workshop facilities - Attach list of equipment and other facilities available. : 

19. Medical facilities - For students (Give details of number of Medical Officers/Compounders/Nurses & their availability on whole time/part-time basis 

20. Whether the school has a duly approved scheme of management. : 

21. Constitution of management committee with name of members of committee & their occupation 

22. Whether the school run on commercial basis with profit motive. 

23. Whether the admission in the school is opened: to all without any discrimination based on religion, caste, race, place of birth or otherwise. 

24. It there religious/moral instructions given 

25 Educational and vocational guidance facility available. 

26. Whether the management is maintaining a provident fund scheme. 

27 Rates of fees collected : 

28 Number of students : 

<table>
<thead>
<tr>
<th>Name of the Class</th>
<th>No. of sections</th>
<th>No. of students In each sections</th>
<th>Average attendance in each section during the last 6 months</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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<td></td>
</tr>
</tbody>
</table>
29. Particulars of staff-Teaching and non-teaching.

<table>
<thead>
<tr>
<th>Sl. no</th>
<th>Name of the teachers</th>
<th>Designation</th>
<th>Qualification</th>
<th>Date of Appointment</th>
<th>Scale of pay</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>Gen.</td>
<td>Professional</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

(Indicate whether staff appointed in full-time or part-time)

**DECLARATION**

I solemnly declare that the facts stated above are correct.

Station : Signature of the person duly authorised by the Educational Agency of the minority school
Date :