OFFICE MEMORANDUM

Sub: DSE-Estt.IV-Grant of Special Casual Leave to teachers with disabilities – Regarding

Instances have come to notice where some Heads of Institutions refuse to grant Special Casual Leave to teachers with disabilities working under their control despite specific instructions regarding grant of Special Casual Leave to government servants with disabilities.

2. In this regard, attention of all the Heads of Offices/Inspecting Officers/Heads of Institutions is invited to the Office Memorandum No.25011/1/2008-Estt(A), dated the 19th November 2008, communicated vide I.D. Note/ Memorandum No. G. 12011/1/2008/F3, dt. 23.07.2009 of the Finance Department, Government of Puducherry the content which is reproduced below for reference:

"The undersigned is directed to say that the Sixth Central Pay Commission had recommended that the number of Casual Leave available for employees with disabilities should be 12 days as against 8 days for other employees and it has been decided that the additional benefit of 4 days shall be granted in the form of Special Casual Leave. The undersigned is accordingly directed to convey the sanction of the Government that Central Government Employees with Disabilities as defined in the Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Act, 1995 may be granted Special Casual Leave for 4 (four) days in a calendar year for specific requirements relating to the disability of the official.

2. These orders take effect from 01.09.2008

3. Hindi version will follow."

3. All the Heads of Offices/Inspecting Officers/Heads of Institutions are therefore requested to keep the above instructions in view and deal with the applications for grant of Special Casual Leave from school teachers with disabilities accordingly without causing any hardship to such teachers. Deviation if any will be viewed seriously.

(E. VALLAVAN)
DIRECTOR OF SCHOOL EDUCATION

To
All Heads of Offices/Inspecting Officers/Heads of Institutions of this Department,
Puducherry/Karaikal/Mahe/Yanam

Copy to:
1. Private Secretary to Chief Secretary, Chief Secretariat, Puducherry
2. P.A to Secretary (Education), Chief Secretariat, Puducherry.
3. Computer Section of this Directorate – This Office Memorandum may be hosted in the official website of this Department.