

Puducherry, dt. 31 OCT 2018

CIRCULAR

Sub: School Education – Renewal of Recognition of private schools –
Permission to start next higher standard – Permission to start
New Private Schools - Submission of proposals – for the
academic year 2019-20 – Intimation – Reg.

Ref: i) Memorandum No.22264/P10/DSE/EE/2005-06 dt.07.07.05.
ii) Circular No.22264/DSE/EE/P-10/2010 dt.14.06.10.
iii) Circular No.22264/DSE/EE/P-10/GR-C/2016 dt.10.08.16.

The Controlling Officers / Inspecting Officers are requested to receive applications / proposals from the private Pre-Primary, Primary, Middle and High Schools for granting renewal of recognition / permission to start the next higher standards / permission to start new private schools for the ensuing academic year 2019-20, as per the Rule 15(1) of the Pondicherry School Education Rules, 1996.

It is requested to strictly adhere to the guidelines / instructions issued by this Directorate vide Memorandum / Circular cited under reference above. It is also requested to ensure that the managements submit application in **FORM-I**, for grant of recognition / renewal of recognition of school / recognition for starting a new class, as prescribed in the **Puducherry Right of Children to Free and Compulsory Education Rules (RTE), 2011**. Applications made in other formats should not be considered.

The Officers concerned are requested to strictly follow the time schedule given below:

a.	Last date to receive applications from the private school managements	30.11.2018
b.	Last date to submit proposals in respect of recognized Pre-Primary / Primary Schools to this Directorate by the Inspecting Officers	30.04.2019
c.	Last date to submit proposals in respect of recognized Middle / High Schools to this Directorate by the Inspecting Officers	31.05.2019

The Inspecting Officers will be responsible if any school functions in their control without applying within the time schedule given above. School managements are to be informed that upgradation / new sections cannot be effected without prior approval of the Competent Authority. Failure to comply would be viewed seriously and permission denied.

The Inspecting Officers are hereby requested to ensue that the New Schools submit Plan Approval of the building and fulfill the land requirements / classroom size, as per the norms prescribed in the PSER, 1996. The proposals of such new schools which does not fulfill the norms and functioning in residential / Annexure buildings may be summarily rejected and returned to the Management of the school, by the Inspecting Officer concerned.

The proposals submitted in full shape with all the required particulars and after due inspection / recommendation by the Inspecting Officer concerned, shall be submitted to the undersigned for consideration.

//BY ORDER//

(Dr. A. MICHAEL BENNO)
DEPUTY DIRECTOR (ELEMENTARY EDUCATION)

To

- 1.The Chief Educational Officer, Puducherry / Karaikal / Mahe.
- 2.The Deputy Director of Education (Women), Puducherry.
- 3.The Delegate to Director of School Education, Yanam.
- 4.The Deputy Inspector of Schools, Zone.I / II / III / IV / V
Puducherry / Karaikal.

With a request to intimate and circulate to all the private schools under their jurisdiction, with regard to the submission of proposals seeking renewal of recognition / permission to start next higher standard / permission to start new private schools for the coming academic year 2019-20, as per Rules.