

No.13835/DSE/Estt.III/C/2019
GOVERNMENT OF PUDUCHERRY
DIRECTORATE OF SCHOOL EDUCATION

Puducherry dt.03/10/2019

CIRCULAR

Sub: DSE-Esst.-III- Filling up of vacant posts of Headmaster (Primary) by
Promotion – Service particulars / C.Rs of Primary School Teachers –
Called for – Reg.

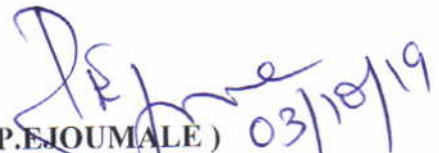
It is proposed to fill up the existing / anticipated vacant posts of Headmaster/Headmistress of Primary Schools in Puducherry, Karaikal, Mahe and Yanam regions, by promotion from the eligible Primary School Teachers on seniority-cum-fitness basis.

2. Therefore the concerned Head of Offices/Inspecting Officers/Head of Institutions in Puducherry, Karaikal, Mahe and Yanam regions are requested to furnish the service particulars of the Primary School Teachers, who have completed 5 years of regular service as on 01.10.2019, in the enclosed proforma.

3. The service particulars of the Primary School Teachers who declined their promotion to the post of Headmaster/Headmistress (Primary) during the previous years should also be furnished. If any Primary School Teacher expresses his/her unwillingness for promotion to the post of Headmaster(Primary), a declaration in this regard may be obtained from them and sent to this Directorate along with the service particulars.

4. The required particulars should be submitted to this office in a consolidated manner by all Inspecting Officers along with the Confidential reports of the concerned Primary School Teachers for the last 5 years (upto 6/2019), on or before **16/10/2019**, without any delay.

5. In case there are no eligible candidates, a 'NIL' report may be furnished invariably without fail.


(P. E. JOUMALE)
DEPUTY DIRECTOR (ADMN)

To:

1. The Joint Director (Secondary Education), Puducherry
2. The Deputy Director (Secondary Education), Karaikal
3. The Deputy Director of Education (Women), Puducherry.
4. The Chief Educational Officer, Puducherry/Karaikal/Mahe
5. The Delegate of DSE, Yanam
6. The Deputy Inspector of Schools, Puducherry/Karaikal, Zone-I, II, III, IV, V
7. The DPA, Computer Section – for hosting in the official website.

ANNEXURE

I, _____ S/D/W/o _____
Primary School Teacher, (Seniority No. _____) presently working in _____
_____ (Name of School where Salary is
being Claimed & Inspecting Office under which it falls) am **NOT WILLING** to be promoted
as Headmaster (Primary).

SIGNATURE OF THE PRIMARY SCHOOL TEACHER

(COUNTERSIGNED)

(Inspecting officer/Head of Office)

PROFORMA

PARTICULARS OF ELIGIBLE TEACHERS FOR PROMOTION TO THE POST OF HEADMASTER(PRIMARY)

Sl. No.	Name of the PST	School in which working at present	Date of Birth	Date of initial appointment	Date of Regularisation	Seniority No. in the present Grade	Qualification		Whether belongs to SC/ST, if yes, necessary certificate should be enclosed
							Educational / Professional	Month and year of passing	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	

Whether belongs to P.H. Category, if yes, necessary certificate should be enclosed	Whether Integrity is beyond doubt (Certificate to be enclosed)	Whether any disciplinary case is pending/being contemplated (certificate to be enclosed)	C.Rs for the last 5 years (upto 6/2019) (2014-15 to 2018-19)	Whether the Official has filed his/her property return for the current year in time. If so furnish the ref. No., date in which the same was sent to CVO's Officer	Whether Willingness / Unwillingness, if unwillingness letter enclosed	Remarks
(10)	(11)	(12)	(13)	(14)	(15)	(16)

Certified that :- (i) no eligible case is left out:

(ii) all the above particulars have been verified with reference to the service book of the individual and found to be correct.

Signature :

Name :

Designation :

Office Seal :

NOTE: No column should be left blank or filled with a dash.