

No.1212/DSE/Estt.II/D/2020
GOVERNMENT OF PUDUCHERRY
DIRECTORATE OF SCHOOL EDUCATION

MOST URGENT

Puducherry, dt. 11.05.2020

C I R C U L A R

Sub: School Education – Estt. II - Filling up of vacancies in various disciplines in the post of Lecturer in the Department by way of promotion - Service particulars of eligible teachers as on 01.01.2020- Called for.

Ref: Circulars of even no. 1212/DSE/Estt.II/D/2017 dt. 19.12.2017, 13.06.2018 and 25.01.2019

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In continuation to the Circulars cited above, it is informed that It is proposed to fill up the vacancies occurred up to May,2020 in the following disciplines in the cadre of Lecturer by promotion.

TAMIL	ENGLISH	HINDI	MALAYALAM	FRENCH	ARABIC	SANSKRIT
TELUGU	MATHS	PHYSICS	CHEMISTRY	BOTANY	ZOOLOGY	COMMERCE
HOME SCIENCE	ECONOMICS	GEOGRAPHY	HISTORY	POLITICAL SCIENCE		

2. The promotion is to be made from among the teachers in the Grades of Trained Graduate Teacher and Trained Graduate Teacher (Languages) **who have completed two years of service in the grade and in possession of Bachelor's Degree and Post Graduate Degree in the main subject and B.Ed. or B.T from a recognised university.**

3. The service particulars of eligible teachers already furnished in response to the Circulars cited above **Need NOT** be furnished again. **The service particulars of those teachers who became eligible as on 01.01.2020 alone need to be furnished now.** The Heads ^{of} institutions are, therefore, requested that the service particulars of only those who became eligible as on **01.01.2020** may be furnished to the Directorate in the proforma appended along with the following Certificates:

- i) Integrity Certificate,
- ii) Certificate to the effect that no disciplinary proceeding is pending/being contemplated against the official,
- iii) APARs for the last 5 years,
- iv) Certificate to the effect that the official has no break in service,
- v) Self attested copies of Certificates of SSLC / Matric, Bachelor's Degree, Post Graduate Degree and B.Ed. or B.T Degree, and
- vi) Equivalence certificate obtained from the Universities concerned if Degrees awarded are in other names in the above said disciplines.

4. As the eligible teachers will have the option to get promotion either to the post of Lecturer or to the post of Head Master Gr. II, an option to that effect (enclosed) is required to be exercised by the Teacher concerned for considering him/her for the post of Lecturer. **The service particulars of those who have opted for the post of Lecturer may alone be furnished in proforma - I along with their options. However, the options exercised by the teachers for the post of Head Master Gr.II along with the details as required in the proforma-IV are also required to be furnished.**

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5. The teachers claiming reservation under SC category should belong to a caste which is recognized as Scheduled Caste under "The Constitution of India (Pondicherry) Scheduled Castes Order, 1964", dated 05.03.1964 read with "The Constitution of India (Scheduled Caste) Orders (Second Amendment) Act, 2002 (Central Act 61 of 2002) and produce Certificate therefor issued on or after 06.01.2017 by an officer of the Department of Revenue and Disaster Management not below the rank of Deputy Tahsildar without fail.

6. The Services particulars of eligible teachers should reach this Directorate through e-mail estt2dda@gmail.com on or before 22nd May, 2020 without fail. Personal attention of the Heads of Institutions / Inspecting Officers is required to ensure that no eligible official opted for the post of Lecturer has been left out for consideration and that the service particulars of such eligible teachers furnished are correct. A certificate to the effect is also required to be furnished. In case, there are no eligible teachers for being considered, a Nil report may invariably be furnished.

7. It may be noted that omission of eligible teachers or furnishing of incorrect particulars, if any will be viewed seriously and responsibility will be fixed on the concerned Heads of Institutions / Inspecting Officers.

8. The Principals/Vice-Principals of Higher Secondary Schools are hereby requested to furnish the details of vacancies in various disciplines in the cadre of Lecturer as on 01.06.2020 as required in proforma-II without fail.

(By order)

F.P. Verbina Jayaraj
(F.P. VERBINA JAYARAJ) 11/5/20
DEPUTY DIRECTOR (ADMN.)

Encl: Proforma I to IV & option form .

To

1. The Joint Director (SE), DSE, Puducherry
2. The Principal/Vice-Principals of all Higher Secondary Schools, Puducherry, Karaikal, Mahe, Yanam.
3. The Deputy Director (Women Education), Puducherry
4. The Deputy Director (Secondary Education), Karaikal
5. The Chief Education Officer, Puducherry/Karaikal/Mahe
6. The Delegate to DSE, Yanam

It is requested that the particulars of eligible teachers working in the Schools under their control may be collected and furnished in a consolidated manner.

7. The Dte. Estt. Section, DSE, Puducherry.

PROFORMA-I

SERVICE PARTICULARS OF ELIGIBLE TRAINED GRADUATE TEACHERS / TRAINED GRADUATE TEACHERS (TAMIL, MALAYALAM, TELUGU, HINDI, ARABIC, SANSKRIT) AS ON 01.01.2020 FOR BEING CONSIDERED FOR PROMOTION TO THE POST OF LECTURER.

NAME OF THE INSTITUTION:

Sl. No.	Seniority No. in the TGT, if available	Name, Designation and place of working	Date of birth	Date of appointment in the present post	Details of qualifications (Self attested copy of certificates of SSLC/Matric, Bachelor's Degree, Post Graduate Degree and B.Ed. or B.T. should be enclosed)			
					Language studied in Secondary level	Name of the Bachelor's degree with main subject	Name of the Post Graduate degree with main subject	Name of Professional Degree (B.Ed or B.T)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)

Whether belongs to SC as per the Constitution (Pondicherry) SC order, 1964 (certificate to be enclosed)	Whether any disciplinary case is pending / being contemplated / undergoing operative punishment, with period	Whether integrity certificate enclosed	Remarks	Confidential Report in original for past 5 years from the year 2015-16 to 2019-20
(10)	(11)	(12)	(13)	(14)

Certified that no eligible teacher is left out. Certified that the above particulars have been verified with reference to the service books of the concerned teachers and found correct.

SIGNATURE OF HEAD OF OFFICE/ INSTITUTION