

**GOVERNMENT OF PUDUCHERRY  
DIRECTORATE OF SCHOOL EDUCATION**

No.455/DSE/MDM/EOI/2020

Puducherry, dt:03/09/2020

**EXPRESSION OF INTEREST**

Directorate of School Education, Government of Puducherry is proposing to introduce Breakfast Scheme with effect from 14<sup>th</sup> November, 2020. In this regard, it is proposed to empanel and associate experienced NGOs. Last date for submission of interest is 9<sup>th</sup> September, 2020. For further details visit the website [www.schooledn.py.gov.in](http://www.schooledn.py.gov.in)

**DIRECTOR OF SCHOOL EDUCATION**

## NOTE ON BREAKFAST SCHEME FOR EMPANELMENT OF CSOs/NGOs

### Background Note:

It is assumed that all the children who are taking Mid Day Meal at present will be taking breakfast as well. At present the Midday Meal is served from the following number of Central/Cluster Kitchen.

Region	No. of Central/Cluster Kitchen
Puducherry	11
Karaikal	10
Yanam	1
Mahe	9
<b>TOTAL</b>	<b>31</b>

In Puducherry region, the Directorate of School Education has signed an MoU with M/s. Akshaya Patra Foundation for the serving of Midday Meal Scheme and they are expected to commence their service by October/November, 2020.

Breakfast scheme is proposed to be launched in first phase in Puducherry and Karaikal regions and in 2<sup>nd</sup> phase in Yanam and Mahe regions.

In Puducherry region, it is proposed to utilise two Central Kitchens located in Shanmugapuram (serving capacity 30000 Nos.) and Embalam (serving capacity 20000 Nos.). In Karaikal region, it is proposed to establish a new Central Kitchen in Thirunallar in an existing building.

In brief, the proposed details of Central Kitchens for serving Breakfast in Puducherry and Karaikal regions are as detailed below:-

Region	Name of the Kitchen	No. of Schools	No. of Children
Puducherry	Shanmugapuram	110	30000
	Embalam	93	20000
Karaikal	Thirunallar	106	18000
<b>Total</b>		<b>309</b>	<b>68000</b>

- Days - All school working days
- Menu-
  - Idly
  - Kichidi
  - Pongal with chutney/ sambar
- Timing Breakfast to be delivered to schools at 8.30 am in rural & 8.00 am in urban areas to serve the children

### **General Guidelines:**

1. The CSO/NGO should be willing to associate on a gratuitous basis. The association can be for helping the starting of the programme or facility management by providing manpower from the CSO/NGO on a gratuitous basis.
2. Civil Society Organisations/Non Governmental Organisations (CSOs/NGOs) should comply with the revised guidelines 2017 notified by Ministry of Education, Government of India.
3. The CSO/NGO should have a minimum of 2 years experience in running a Centralized Kitchen for serving atleast 2000 people for a single meal.
4. The CSO/NGO should be registered under the Societies Registration Act or the Public Trust Act and should have been in existence for a minimum period of two years.
5. The CSO/NGO should have a properly constituted Management/Governing Body with its powers and duties clearly defined in its Constitution.
6. Names of all office bearers involved in the establishment and management of such organisations should be disclosed along with their roles and responsibilities in the organisation. If any of the office bearers hold a public office, then details of that office should also be mentioned specifically.
7. The CSO/NGO should have a valid license under Food Safety and Standards Authority of India (FSSAI).
8. The CSO/NGO should not discriminate in any manner on the basis of religion, caste and creed and should not use the programme for propagation of any religious practice.
9. The filled in EoI format should be scanned and sent to [dse-edn.pon@nic.in](mailto:dse-edn.pon@nic.in) on or before 9<sup>th</sup> September, 2020.

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Application form for submitting the Expression of Interest for Empanelment for Association for starting Breakfast Scheme in the UT of Puduchery (EOI)

1. Name of the CSO/NGO-----
2. a. Details of Registration of the Organization-----  
b. Type of Organization - Society -----/Trust-----  
or-----
3. Registered Address of the Organization-----
4. Name of the Authorized Person-----  
Designation:- President/Secretary/Chairman/any other-----  
(Please tick ( ) whichever is applicable) Email-----  
Mob. No.-----
5. Serving capacity (per single meal) of the Central Kitchen managed by the CSO/NGO-----
6. Address of existing kitchen-----
7. How long the kitchen is being run (No. of years)-----
8. Who are the beneficiaries who are served from the Kitchen? (School children/devotees etc, please specify)-----
9. Nature of Association proposed by the NGO/CSO with the Directorate of School Education (Tick the appropriate)
  - (a) Project Advising starting the scheme
  - (b) Facility Management by providing Manpower services on a gratuiton
  - (c) Any other (please specify)
10. Other relevant details, if any,-----
11. (i) Whether Black listed by any Govt./Autonomous Organizations in and/or outside Puduchery-----
  - (ii) If so, details thereof-----
  - (iii) If No, whether any mishap/untoward incident happened after consuming Food supplied by the organization in any school etc.,----- (Yes/No)  
If yes, provide details-----
12. (i) Whether organization has left any Midday Meal contract in between on its own or has been penalized and directed to discontinue the contract by any Department.
  - (ii) If yes give details-----