

No.9165 /DSE/Estt-1/D2/2022
GOVERNMENT OF PUDUCHERRY
DIRECTORATE OF SCHOOL EDUCATION

Puducherry, dated . 11.01.2023

I.D. NOTE

Sub: DSE-Estt-1- Filling up of the post of Vice Principal
in Higher Secondary Schools - Service particulars,
Integrity and No Disciplinary proceeding Certificate
C.Rs – called for – Regarding.

It is proposed to fill up the existing and anticipated vacancies in the cadre of Vice Principal in Govt. Higher Secondary Schools in Puducherry, Karaikal , Mahe and Yanam regions from among the eligible Lecturers.

Hence it is requested to furnish the Service Particulars, integrity and No Disciplinary proceedings certificate and Confidential Reports for the last five years of the Lecturers from Sen No.691 to 870 except those who have retired to this Directorate on or before 25.01.2023.

Besides, the Lecturers claiming SC status should produce the required SC certificate issued under the Constitution(Pondicherry) Scheduled Caste Order 1964 by the Revenue Department, Puducherry.

/By Order /

F.P. Verbina Jayaraj 11/1/23
(F.P. VERBINA JAYARAJ)
DEPUTY DIRECTOR (ADMN)

Encl: Service particulars Proforma

To

1. The Joint Director(Secondary Education,
DSE, Puducherry.
2. The Head of Institution concerned.

PROFORMA

1. Name :
2. Date of Birth :
3. School in which working now :
4. Educational qualification :
5. Seniority No in the grade of Lecturer :
6. Date of regular appointment in the grade of :
 - (i) Primary School Teacher :
 - (ii) Trained Graduate Teacher :
 - (iii) Lecturer with discipline :
7. Whether any disciplinary proceedings pending / contemplated against the Govt. servant? (a separate certificate should be enclosed) :
8. Whether belongs to SC/ST? :
9. Whether Integrity certificate is enclosed :
10. Whether confidential reports for the last five years enclosed: :
11. Details of property returns furnished to C.V.O :

Signature of Head of Office

Place:

Date: