

**GOVERNMENT OF PUDUCHERRY  
DIRECTORATE OF SCHOOL EDUCATION  
PUDUCHERRY**

No.234/DSE/CBSE/TCHR.TRNG/2023-24

Pondicherry, the 15th April 2024

**C I R C U L A R**

Sub: DSE/SS – In-service Training – Orientation Programme for Head of the Institutions, Inspecting Officers & Teachers to CBSE Syllabus – Ensuring a smooth Swap from State Syllabus to CBSE Syllabus – Reg.

Mandatory Training Programmes for the Head of the Institutions, Inspecting Officers & Teachers are to be conducted in CBSE Curriculum & Procedures. These Training Programmes are conducted by the selected Reputed Training Organization viz. M/s Macmillan Education India Pvt. Ltd.

In the **First Phase of the Leadership Training Series all the Head of the Institutions and the Inspecting Officers of all the four regions** of the UT, are to be imparted training (five Days) as per the schedule below:

**DETAILS OF THE FIRST PHASE OF ORIENTATION TRAINING PROGRAMME**

| SN | From<br>(9 AM)        | To<br>(5 PM)           | Venue  | Participants   |
|----|-----------------------|------------------------|--|--|
| 1  | 29.04.2024<br>Monday  | 03.05.2024<br>Friday   | 4th Floor Conference Hall,<br>Directorate of School<br>Education, B-Block. | All Principals (Including IOs),<br>All VPs (Including IOs),<br>All HM Gr-I (Including IOs) |
| 2  | 30.04.2024<br>Tuesday | 04.05.2024<br>Saturday | DIET and STC Conference<br>Halls, Lawspet, Puducherry.                     | All HM Gr-II<br>(Including DIS and other officials)  |


The participating Head of the Institutions are requested to kindly come prepared with the template of Power Point Presentation shared with this circular and submit by 25<sup>th</sup> April, 2024 through the email id: [cbsetrainingpdy@gmail.com](mailto:cbsetrainingpdy@gmail.com), about a future plan for developing their respective schools for forth coming years. The plan should be objective, achievable and well prioritized on the grounds of the needs of the school.

The participants from the outlying regions are requested to indicate requirement of Accommodation in Puducherry for the 5 Day Programme in the registration link. The breakfast and dinner for outlying region participants are to be arranged by the participants themselves. The TA and DA will be claimed from their respective controlling offices.

The Registration Link for the Programme is given below:

<https://forms.gle/WDNFeCthA852kCd6A>

Since this is an important Training Programme to acclimatize the New Syllabus, 100% participation is strictly expected.

  
(PRIYTARSHNY. P)  
Director of School Education

To

1. All the Heads of Institutions of Government Schools (Except Primary Schools),  
Pondicherry/ Karaikal/ Mahe/ Yanam
2. All the Inspecting Officers, Pondicherry/ Karaikal/ Mahe/ Yanam

Copy to

1. The ADPCs, DPO, Samagra Shiksha, Pondicherry, Karaikal, Mahe & Yanam
2. The P.S. to DSE, Pondicherry
3. The State Project Director, Samagra Shiksha, Pondicherry