

**TOP PRIORITY**

NO. 15996/DSE/ESTT.IV/D/2024  
GOVERNMENT OF PUDUCHERRY  
DIRECTORATE OF SCHOOL EDUCATION

\*\*\*\*\*

Puducherry, dt. 01.08.2024

**MEMORANDUM**

Sub: DSE – Estt.IV – Regularisation of adhoc services of  
Instructors – Particulars called for – Reg.

The list of Instructors who were appointed on adhoc basis from  
the year 1997 to 2016 is enclosed herewith.

2. The Heads of Offices are requested to furnish the relevant particulars/  
Certificates immediately to this Directorate in the proforma enclosed  
herewith along with attested copies of last five 5 years of Confidential report  
of the individual concerned, on or before 14.08.2024.
3. This may be accorded "TOP PRIORITY "

*F.P. Verbina Jayaraj*  
(F.P. VERBINA JAYARAJ)  
DEPUTY DIRECTOR (ADMN.)

**Encl: Annexure**

To

1. All Heads of Offices / Inspecting Officers of this Department, Puducherry / Karaikal .
- ✓ 2. The Computer Section of this Directorate.... To upload in the official website of this  
Department.

**ANNEXURE**

PROFORMA (To be furnished separately in r/o each individual)

Sl.No.	Name & present Designation	Employee code	Date of Birth	Date of adhoc appointment in the cadre to be regularised	Educational Qualification	Whether got regularised in the previous cadre	Remarks
1.	2.	3.	4.	5.	6.	7.	8.

**SIGNATURE OF THE HEAD OF OFFICE**

**1. INTEGRITY CERTIFICATE:**

Having scrutinized the character rolls and personal file Thiru/Tmt.....  
..... and having taken into account all other available information, it is certified that he / she has good reputation of integrity and honesty.

**2. NO DISCIPLINARY PROCEEDINGS CERTIFICATE**

**Certified that Thiru/Tmt**

- i) is not under suspension
- ii) The Official is not under prosecution for criminal charges or sanction for prosecution of criminal charges has been issued or not decision has been taken to accord sanction for any prosecution of criminal charges.
- iii) The above mentioned official is not subject to any investigation serious allegation
- iv) Corruption, Bribery/other grave misconduct by the Department or CBI or any other agency.
- v) The Official is not proceeded against departmentally on any disciplinary grounds and the Official has not break-in any kind.

**SIGNATURE OF HEAD OF OFFICE**

Sl. No.	Name of the Instructor with discipline Tmt. / Thiru	Place of working
1.	T.Ayyanar, Printing Technology	Vallalar GGHSS, Lawspet
2.	S.Kandavel, Auto mechanic	VVRGT HSS, Lawspet
3.	M.r.Ravindrakumar Printing Technology	CCRGT HSS, Lawspet
4.	M. Devisandrika, Dress Designing & Making	GGHSS Thirunallar, Karaikal
5.	Jothi.S, Office Secretaryship	GHSS, Thenoor, Thirunallar, Kkl.
6.	Nimsi.C.G, Composing and Printing	Kamban GHSS, Nettapakkam, Pdy.
7.	Sivagami. P, Electrical Domestic Appliances	KKGHSS Kalitheerthalkuppam, Pdy
8.	Manohar. B, Auto Mechanic	KK GHSS Kalitheerthalkuppam, Pdy
9.	Senthil. K, Welding	V.V. Reddiyar GTHSSchool, Lawspet.
10.	Padmapriya.K, Office Secretaryship	Sinnatha GGHSS Muthialpet, Pdy.
11.	Arul Kumar. A, Office Secretaryship	Bharathi GBHSS, Bahour, Pdy.
12.	Munisamy. G, Office Secretaryship	VVRGT HSS, Lawspet, Pdy
13.	Senthil Kumar. S, Textile & Dress Designing	Annai Theresa GGHSS, Karaikal
14.	Santha. A, Textile & Dress Designing	Annai Sivagami GGHSS, Mudaliarpeta, Pdy.
15.	Anandhalakshmi. R, Textile & Dress Designing	Annai sivagami GGHSS, Mudaliarpeta, Pdy
16.	Prasanna Lakshmi. S, Office Secretaryship	Thiruvalluvar G.G.H.S.S, Puducherry
17.	Jayenthi. R, Dress Designing & Making	Kannagi GGHSS, Villianur, Puducherry
18.	Malathy. S, Dress Designing & Making	Annai Sivagami GGHSS, Bahour, Pdy
19.	Esakkiammal. E, Dress Designing & Making	Sri N.K.C GGHSS, Kurusukuppam, Pdy
20.	Sakthivelan. S, Office Secretaryship	Kamban GGHSS, Nettapakkam, Pdy
21.	Emavady B, Office Secretaryship	Jeevanandam GHSS, Puducherry
22.	Mariappan. N, Ele. & Domestic Appliances	T.P.A. S.GHSS, Thenoor, Karaikal
23.	Jeyanthi.V, Dress Designing & Making	Kannagi GGHSS, Bahour, Puducherry
24.	Santhi.S, Instructor in Banking	VOC GHSS, Puducherry
25.	Kadiravan. N, Maintenance of Radio & TV	Ilango Adigal GHSS, Muthirapalayam,
26.	Rozario Victor. N, Civil Engineering	V.V. R GBT HSS, Lawspet, Pdy
27.	Tamiljvanan. P, Mechanical Engineering	V.V. R GBT HSS, Lawspet, Pdy
28.	Kundjou @ Kumarassivame. S, Insurance	T. PA.S.GHSS, Thenoor, Thirunallar,
29.	Manju. G, Fisheries	Theerar Sathiya Moorthy GHSS, Murungapakkam, Pdy

*S.P. Veena Jayaraj*  
DEPUTY DIRECTOR (ADMN.)