

**STATE PROJECT OFFICE  
SAMAGRA SHIKSHA  
PKC EDUCATIONAL COMPLEX, ANNA NAGAR, PUDUCHERRY**

No: 3449/SS/Pre-Primary/2018-19

Date: 01.02.2019

CIRCULAR


Sub: SS – Pre Primary – Release of Grant for Support at Pre Primary Level under  
Recurring Component – Reg.

The Integrated Scheme for School Education “Samagra Shiksha” envisages the ‘School’ as a continuum from Pre-School, Primary, Upper Primary, Secondary to Senior Secondary levels. These would cover preschools referred to by all nomenclatures such as Anganwadi, Balwadi, Nursery, Pre School, Pre Primary, LKG & UKG, Play Centre, Creche, Balvatikas, etc. In the UT of Puducherry, Pre Primary classes have been successfully functioning. The Pre Primary classes have been functioning along with the Primary classes with dedicated teachers such as Balasevikas in Govt. Schools.

The Project Approval Board for 2018-19 of MHRD, Government of India has approved the fund on Recurring component for Rs. 25,000/- under Support at Pre Primary Level scheme for 67 Nos. of Govt. Schools having Pre Primary Classes with student strength more than 30 nos. (Annexure I). This Grant may be utilized for creating a supportive Learning environment at Pre Primary classes.

The Heads of the Institutions are instructed to follow the guidelines for procuring of supporting Learning Material for Pre Primary Classes. The Guidelines for procuring the material (Annexure II) and suggestive material (Annexure III) are given herewith for successful utilization of the grant. A compliance report along with photograph both in Hard and soft copy in this regard have to be submitted to this office on or before 28.02.2019.

// By Order //

  
01/02/19  
(MOHINDER PAL)

**STATE PROJECT DIRECTOR**

To

The Heads of the Institutions concerned.

Copy to:

1. The Principal, DIET, Puducherry.
2. The Deputy Director of Education (Women), Puducherry.
3. The Chief Educational Officer, Pondicherry/Karaikal.
4. The Asst. District Programme Coordinator, Pondicherry/Karikal/Mahe/Yanam
5. The Deputy Inspector of Schools, Zone I/II/III/IV/V Pondicherry, Zone I/II Karaikal.
6. BRC Coordinator, Samagra Siksha
7. DPA, EDP Section, DSE, Puducherry – with request to host on the website.

Copy submitted to:

The Director of School Education, Puducherry.

ANNEXURE – I

**List of Schools sanctioned Grant for Support at Pre Primary Level**

<b>S. No.</b>	<b>Region</b>	<b>IO</b>	<b>UDISE</b>	<b>Name of the School</b>
1	PDY	Zone I	34020101501	GPS-KALAPET
2	PDY	Zone I	34020112848	GBPS-MUTHIALPET
3	PDY	Zone I	34020102502	GPS THATTANCHAVADY
4	PDY	Zone I	34020101605	GPS-PETICHETPET
5	PDY	Zone I	34020112833	GPS-SOLAI NAGAR
6	PDY	Zone II	34020112309	GPS-INDIRA NAGAR
7	PDY	Zone II	34020111108	GPS-ELLAPILLAICHAVADY
8	PDY	Zone III	34020201001	GGPS BAHOUR
9	PDY	Zone III	34020201007	GPS BAHOUR PET
10	PDY	Zone III	34020203701	GPS MANAVELY (A)
11	PDY	Zone III	34020200715	GPS VEERAMPATTINAM
12	PDY	Zone III	34020202504	GPS KIRUMAMPAKKAM
13	PDY	Zone III	34020201501	GPS IRULANSANDAI
14	PDY	Zone III	34020206604	GPS THANAMPALAYAM
15	PDY	Zone IV	34020203201	GPS MADUKARAI
16	PDY	Zone IV	34020202001	GPS KARAYAMPUTHUR
17	PDY	Zone IV	34020201301	GPS EMBALAM
18	PDY	Zone IV	34020204601	GPS NETTAPAKKAM
19	PDY	Zone IV	34020302801	GPS-MANGALAM
20	PDY	Zone IV	34020202201	GPS KARIKALAMPAKKAM
21	PDY	Zone V	34020302001	GPS-KOONICHEMPATTU
22	PDY	Zone V	34020302909	GGPS-THIRUKANNUR
23	PDY	Zone V	34020304201	GPS-SEDARAPET
24	PDY	Zone V	34020305002	GPS-T.V.KOIL
25	PDY	Zone V	34020304801	GPS-SORAPET
26	PDY	Zone V	34020301401	GSPS-KATTERIKUPPAM
27	PDY	Zone V	34020303701	GPS-PILLAIYARKUPPAM
28	PDY	Zone V	34020306202	GBPS-VILLIANUR
29	PDY	DDWE	34020101608	GMS-LAWSPET
30	PDY	DDWE	34020112869	AKKASWAMIGAL GMS-VAITHIKUPPAM
31	PDY	DDWE	34020112871	PENSIONNAT DE JEUNES FILLES, DUMAS STREET
32	PDY	CEO	34020302601	GMS-MANALIPET
33	PDY	CEO	34020304001	GMS-SANNIYASIKUPPAM
34	PDY	CEO	34020204901	GMS PANAYADIKUPPAM
35	PDY	CEO	34020306604	GHS-MADAGADIPET - PALAYAM
36	PDY	CEO	34020206606	GMS-NALLAVADU

S. No.	Region	IO	UDISE	Name of the School
37	KKL	Zone I	34040612604	GPS - VADAMARAICADU (EAST), KARAİKAL
38	KKL	Zone I	34040601407	GPS - KILINJAL MEDU
39	KKL	Zone I	34040601408	GPS - NEHRU NAGAR
40	KKL	Zone I	34040612624	GPS - P.K. SALAI, KARAİKAL
41	KKL	Zone I	34040600402	GPS - KALIKUPPAM
42	KKL	Zone I	34040610904	GPS - PERIAPET, KARAİKAL
43	KKL	Zone II	34040604203	GPS - MELAVANJORE
44	KKL	Zone II	34040606201	GPS - VIZHIDIYUR
45	KKL	Zone II	34040604402	GPS - POLAGAM
46	KKL	Zone II	34040607701	GPS - AMBAGARATHUR
47	KKL	Zone II	34040604102	GPS - KEEZHAIYUR
48	KKL	Zone II	34040604001	GPS - K.PATTINACHERRY
49	KKL	CEO	34040612614	GHS - KOTHUKULAM
50	MHE	CEO	34030100114	GOVT. LP SCHOOL-PARAKKAL
51	MHE	CEO	34030101202	GLPS SCHOOL - PANDAKKAL
52	MHE	CEO	34030100104	GLPS, MAHE
53	MHE	CEO	34030101502	USMAN GHS-CHALAKKARA
54	MHE	CEO	34030101508	GMS-AVAROTH
55	MHE	CEO	34030100216	GOVT LP SCHOOL-MOOLAKKADAVU
56	MHE	CEO	34030100414	GOVT. LP SCHOOL-PALLOOR WEST
57	MHE	CEO	34030100413	GOVT LP SCHOOL - PALLOOR NORTH
58	MHE	CEO	34030114601	GOVT. LP SCHOOL-CHERUKALLAY
59	YNM	DDSE	34010100703	SUBRAMANIA BHARATI GPS - SAVITHRI NAGAR
60	YNM	DDSE	34010100214	DR. ZAKIR HUSSAIN GOVT. ENG. MED. PRIMARY SCHOOL - YANAM
61	YNM	DDSE	34010100701	PERUNTHALAIVAR KAMARAJAR GHS - GURIEMPET
62	YNM	DDSE	34010100101	MOTHER THERESSA GPS, METTAKUR
63	YNM	DDSE	34010100201	K.S.P.V.R.N. GOVT. BOYS SCHOOL (CBS) -YANAM
64	YNM	DDSE	34010113303	SRI ALLURI SEETHARAMA RAJU GPS - DARIALATIPPA
65	YNM	DDSE	34010100602	KONA VENKATARAJU GPS - KANAKALAPETA
66	YNM	DDSE	34010100305	GPS - AYYANNA NAGAR
67	YNM	DDSE	34010100202	INDIRA GANDHI GGPS - YANAM

## ANNEXURE – II

### **Guidelines for purchasing of Supportive Learning Material for Pre Primary Classes**

**Play Learning Material should hold the following qualities in lieu with curriculum:**

Based on the understanding of insights and philosophies of different practitioner and thinkers, the following basic principles are visualized:

- Play as the basis of learning.
- Art as the basis for education.
- Blend of the textual (basic literacy and numeracy) and the cultural.
- Mix of formal and informal interaction.
- Experience of both familiarity and challenge in everyday routines.
- Primacy of experience rather than expertise.
- Developmentally appropriate practice and flexibility.
- Use of local materials, arts and knowledge.
- Integration of health and well-being based on healthy habits.

#### **Guidelines:**






- A committee has to be constituted at each school level for purchase of Recurring Component Material. The Committee Members shall include:
  - Head of the Institution
  - Senior Teacher – 1 No.
  - Balasevika – 1 No.
  - SMC Member – 1 No.
- The committee has to identify materials for the effective utilization of fund.
- The resolution has to be passed for the approval of materials to be purchased.
- The Committee shall ensure that selection of Materials satisfy the need and necessity of the Pre Primary student.
- The Materials have to be used for Pre Primary Classes only.
- The Toys and Play Material needs to be Child-Friendly and free from any sharp edges.
- No Toxic paint should be used for Play Material/Equipment. The equipment should not have any sharp corners, jutting nails etc. and should be sturdy.
- Play material should not have any loose parts which children may swallow by mistake.
- Play Learning Material have to be suitable for children with Disabilities.
- Play Learning Material for children with special needs should be made available in the activity area.

- All Boys and Girls to be treated equally and provide opportunity in the usage of Play Learning Material.
- The Bills, Vouchers, Cash Book Entry, Stock Book Entry should be maintained properly and the same may be produced to the Officials during Inspection.
- All the Materials should be made available in the Pre Primary Classes for the frequent use of day to day Pedagogy process. Keeping the Material idle won't serve the purpose what it mends for.
- The List of Items purchased through this Grant have to displayed in the Pre Primary Classroom.
- The Head of the Institution shall monitor and ensure the effective usage of the material by the teacher.
- The total amount should not be spent in single area. It is expected to spent the grant among all the areas like Art/Creative Area, Block Building Area, Discovery Area, Art Area, Music Area etc.
- A compliance report along with list of items purchased, quantity of items, Photograph of all items has to be sent to the Office of the State Project Director, Samagra Shiksha both in Soft copy and Hard copy format on or before 28.02.2019.








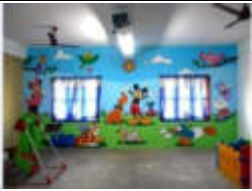

## Annexure - III

### **Suggested Materials and its Description**

#### **Category: 1. Art Area / Creative Area**







Sl. No.	List of Materials	Description of the Material
1		Metal String for Awning  To display the creativity of the Student in the classroom by hanging in the string.
2		Modeling Clay/dough  Indian made clay and to ensure not hazardous to children.
3		Colour Wax Crayons  For Colouring the Activity Sheets. No. of packs may depend upon the strength.
4		Colour Paints/Water colour  It can be used in Thumb impression activity, colouring activity
5		Paint Brushes  Simple Water colour brushes.
6		Origami Paper  Origami Paper for Paper folding, paper cutting, Puppet or Mask preparation.

Sl. No.	List of Materials	Description of the Material
7		<p>Marker Pen</p> <p>Colour Marker Pen for writing in charts, Flash cards.</p>
8		<p>Chart Paper</p> <p>Chart Paper or Pulp Paper to display picture, making album, etc.</p>
9		<p>Colour Varnish paper</p> <p>Different Varnish (Colour) paper may be used for paper cutting, pattern making etc.</p>
10		<p>Double Sided Foam</p> <p>For pasting some chart, picture in the wall.</p>
11		<p>Sketch Pen, Glittering Pen</p>
12		<p>Scissors</p> <p>Pattern making scissors (Zig Zag Scissors) may also be purchased.</p>
13		<p>Card Board</p> <p>Used for preparation of Puppet or Mask for packing, for craft work etc.</p>





Sl. No.	List of Materials	Description of the Material
14		Rulers -
15		Sponges Used for Doll Makingk, craft work etc.
16		Colour Woolen Thread & Needles For Toy making, collage preparation etc.
17		Ice Cream Sticks -
18		Writing Pad -
19		Paper Straw -
20		Sand Paper -
21		Simple Wall Painting in the Wall of Pre Primary Classroom Pictures of Animals, Birds, Fruits, Vegetables, Alphabets, Numbers, cartoon characters can be drawn.
22		Simple Cut out of Animals, Birds, Alphabets Preferred Material may be in Plastic, Rubber sheet, foam etc. Wooden base is not recommended as it is cost worthy.





**Category: 2. Block Building / Manipulative Area**

Sl. No.	List of Materials	Description of the Material
23		plastic multi-coloured lacing beads to easily sort and lace. <b>Note: Care to be taken not to be swallowed by the child. Tied with lace or thread can be done as safety measures.</b>
24		It may be in both English and Regional Language
25		For Hand and Eye movement coordination
26		For counting and simple Arithmetic calculation.
27		Shapes, Fruits, Vegetables, Alphabets, Numbers, Animals, Birds
28		To make simple sand pit/ Sand box for Writing, drawing, creative work etc.

**Category: 3. Discovery/Science Area**






Sl. No.	List of Materials	Description of the Material	
29		Magnifying Glass	To explore the things which are smaller and to discover new things.
30		Measuring Tape	1.5 meter Tape for measuring Height.
31		Height Measuring Chart	Wall hanged Height Measuring Chart in order to measure the height of the student and record it in the Health Card.
32		Building Blocks	-

**Category: 4. Doll's Area / Dramatic Play Area**

Sl. No.	List of Materials	Description of the Material	
33		Hand Puppets	Hand and Finger puppets of Animals, Birds, Character, Family Members etc. can be used for Dramatisation and Role Play methodology.
34		Finger Puppets	

Sl. No.	List of Materials	Description of the Material	
35		Simple Masks	Masks of Animal, Birds, Vegetables etc.
36		Simple Clock Model	Plastic Clock Model to teach important timings like Wake up time, School Opening, & Closing Time, Lunch Timing etc.
37		Dice	Set of Dice for Counting and playing games.
38		Set of Kit of various profession (plastic)	Doctor Set, Kitchen Set etc. for Role Play
39		Nail Cutter	Stainless Steel Nail Cutter (Baby Model)
40		Comb	Plastic Comb to comb students hair for self clean.
41		Small Mirror	To make students to make up by themselves, for Drama/Role Play activity and to develop Aesthetic Sense among them.
42		Talcum Powder	To apply Talcum Powder on the face for Good Appearance, Drama/Role Play activity. Quantity of Talcum powder to be purchased may depend on the strength of the students.






## Category: 5. First Aid Kit

Sl. No.	List of Materials	Description of the Material
43		Bandages
44		Sticking Plaster
45		Sterilized surgical cotton wool
46		Antiseptic ointment
47		First Aid Box

**Note:** This can be obtained at free of cost from nearby Primary Health Care Centre . If not possible, simple First Aid kit can be procured with the guidance from Medical Profession. Care to be taken to keep First Aid Box out of the reach of the children.

**Category: 6. Library and Literacy Area**



Sl. No.	List of Materials	Description of the Material
48		Picture Charts  Word Chart, Animals, Vegetables, Story, Birds, Fruits, Parts of the Body etc.
49		Flash Cards  Word Card, Picture Card, Alphabet card etc.
50		Puzzle Board  Alphabet, Numbers, Shapes, Animals, Days and Month etc.
51		Matching Board  for matching Alphabets, Numbers, Shapes, etc.
52		Tracing Board / Carving Board  for Alphabet (both Regional Language & English), Numbers
53		Flannel Board  The size of the board should not exceed the total area of 20 Sq. Feet.

Sl. No.	List of Materials	Description of the Material
54		<p>Materials for Story Narration</p> <p>It may be Charts, Story Books for story Narration.</p>
55		<p>Word Charts</p> <p>Simple Words of Animals, Birds, Vegetables, Fruits, Classroom Vocabulary etc.</p>
56		<p>White Board and Marker pen. (Mica plated White Board)</p> <p>The ideal size may be 3x4 feet.</p>
57		<p>3D Story Books or Moral Story Book</p> <p><b>Note:</b> Books supplied or purchased under Reading corner can be utilized. If needed especially for Pre Primary students, may procure Story Books or 3D Books based on the guidelines of Reading Corner Book issued by Samagra Shiksha, Puducherry.</p>
58		<p>File Folders</p> <p>Material: Card board or Plastic only</p>

### Category: 7. Music Area

Sl. No.	List of Materials	Description of the Material	
59		e-Content CD/DVDs	DVDs of Rhymes, Moral Stories in Regional Language & English, Simple Spoken English etc. may be procured.
60		Mini Bluetooth Speaker	It is used to play music/Rhymes in the Bluetooth speaker from Mobile Phone via Bluetooth or USB Pendrive. <b>Note:</b> The cost of the Bluetooth speaker should not exceed Rs. 1500/-
61		Simple Musical Instruments	Xylophone, Small Bell, Small Drum, Simple String Instruments etc.

### Category: 8. Play Area

Sl. No.	List of Materials	Description of the Material	
62		Ring Ball	-
63		Plastic Colour Ball	It may be of different sizes.

Sl. No.	List of Materials		Description of the Material
64		Small Football	-
65		Small Plastic Slide	-
66		Small Plastic See-Saw	-
67		Small Plastic Swinging Horse	-
68		Small Wall hanging Basket Ball set	Material: Plastic or rubber sheet



**Category: 9. Stationery and Other Items**

Sl. No.	List of Materials	Description of the Material	
69		Floor Mats/Carpet	May be in Korai Grass material/ Jamukalam carpet/ Foam for sitting and napping.
70		Small Plastic Chairs	Individual Chair for each students of class LKG/UKG or both.
71		Cup Board (Plastic)	For keeping Material in safety.
72		Mesh for Windows	Windows can be covered with mesh to prevent mosquitoes or harmful insects coming in.
73		Dust Bin (Plastic)	Dustb Bin of Normal Size can be purchased. To collect waste in the classroom and to keep neat & Clean surroundings.
74		Pencils	-
75		Glue	-
76		White Paper	A4 Paper for taking print out of any Activity Worksheet.

*Mohinder P*  
*01/02/19*

**( MOHINDER PAL )  
STATE PROJECT DIRECTOR**