CIRCULAR

Sub: Collection of Details for the projects relates to CSR, NGO and others in school development - DCF- Reg.

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The Directorate of School Education envisions improving the quality of School Education by identifying and scaling promising interventions. In order to achieve this vision the Data has to be collected for channelizing the contributions of CSR, NGO, Philanthropist and other stakeholder and enable them to partner on Education Development Project. In this connection it is requested to furnish the details of activity to be done through the CSR, NGO and others in your school. The details have to be furnished in the Google Form application in the following URL.

**Google Form URL:** [https://goo.gl/forms/d2M2A52cyCkZtExz2](https://goo.gl/forms/d2M2A52cyCkZtExz2)

Google Forms is a web-based application used for data collection purposes in online mode. The Head of the Schools are requested to fill the Google form and submit it on or before 25.03.2019. The following Instructions may be followed during filling up of information.

**Instructions to fill in the Google Form:**

a) The school may submit the Google Form one time only. If more application received from one school the last submission will be taken into account.

b) This Google form consists of 7 sections.

c) Next button at the end of each section help to move to next section.

d) If there is no any work/Activity was carried out during the last 5 years, move to 5th Section to furnish the details for requesting New Work/Activity.

e) Section: 1 consists of basic details of School.
f) In Section: 2, 3 & 4 - the details of 3 important works already established through NGO/CSR or others in the school for the last 5 years (2014-15 to 2018-19) have to be given.

g) In Section 5, 6 & 7 - Based on the Prioritization, the details of 3 (Three) New Works/Activities needed for the school may be given.

h) There are 32 works listed as New Works needed for a school. There is also 'Other' option for providing work apart from 32 lists of works. The description (not exceeding 100 words) of Work/Activity needed should be provided.

i) After completing all the details, Press 'Submit' button at the end of the Section: 7. Once Submit button is pressed the details furnished will be submitted successfully.

j) It is not necessary to submit the Hard copy of the application seperately.

(P.T. RUDRA GOUD)
Director of School Education

To

All the Heads of the Govt. Schools, Puducherry.

Copy to:
1. The Joint Director (SE), Puducherry
2. The Deputy Director (SE), Karaikal
3. The Deputy Director (WE), Puducherry
4. The Chief Educational Officer, Puducherry/Karaikal/Mahe
5. Delegate to Director of School Education, Yanam
6. DIS Zone I/II/III/IV/V, Puducherry & Zone I/II, Karaikal
7. ADPC, Karaikal/Mahe/ Yanam
8. BRC Coordinators, SSA
9. EDP Section – with a request to host on the website.

With request to disseminate the circular to all Government schools and facilitate to submit on or before 25.03.2019.