GOVERNMENT OF PUDUCHERRY  
DIRECTORATE OF SCHOOL EDUCATION  
SAMAGRA SHIKSHA  
State Project Office  
PKCE Complex, Anna Nagar.  

CIRCULAR  

No.103/SS/QMT/2019-20  
Puducherry, 26th September, 2019  

Sub: SS - Furnishing of particulars in Quality Monitoring Forms  
(SMF, SMCF, COS) for the Second Quarter for the Year 2019-20 – Reg.  

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It is informed that Quality Monitoring Forms (QMF) is to be filled up for the purpose of monitoring the quality of the schools. The QMF are required to be filled for every quarter of the financial year. All the Heads of Government and Aided Institutions having elementary classes are requested to furnish the required particulars in the Quality Monitoring Forms (School Monitoring Format, School Management Committee Format, Class Observation Schedule) for the 2nd quarter of the year 2019-20 (July' 2019 to September'2019) on or before 18th of October 2019 in the concerned BRC Centers. The said formats have already been provided to all the schools by the BRTEs of the BRC concerned.  

(DINAKAR.N)  
STATE PROJECT DIRECTOR  

To  

All the Heads of Institution, Puducherry/Karaikal/Mahe/Yanam  

Copy to  
1. The Joint Director, Dte. Of School Education, Pondicherry  
2. The Dy. Director Education (Women), Dte. Of School Education, Pondicherry  
3. The Dy. Director (SE), Karaikal  
4. The Chief Educational Officer, Pondicherry/Karaikal/Mahe  
5. Asst. District Programme Coordinator-Karaikal/Mahe/Yanam  
6. The Delegate to Director of School Education, Yanam  
7. The Dy. Ins. of Schools, Zone-I/II/III/IV/V, Pony, Zone-I/II, Karaikal  
8. The Coordinators, BRC-I/II/III  
9. P.A. to State Project Director  
10. EDP section – with request to host in the web site.  

Copy submitted to:  
1. The Director of School Education.