

GOVERNMENT OF PUDUCHERRY  
DIRECTORATE OF SCHOOL EDUCATION  
SAMAGRA SHIKSHA

No. 1945/SS/RAA/2018

Puducherry, dt: 17.12.2018

CIRCULAR

Sub: SS – RAA – Study trip for the 9<sup>th</sup> class students to Higher Institution (Within UT) – Release of fund by e-transfer – Intimation - Reg.

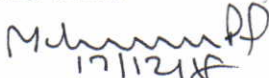
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For greater exposure of students in secondary sections to Higher Educational Institutions, the Project Approval Board, Ministry of Human Resource Development (MHRD), New Delhi for the year 2018 – 19 has approved Study trip for the Secondary students to Higher Educational Institutions (Within States/UTs). The objectives of study trip, particularly visit to Higher education Institutions is to inspire, motivate and enhance students' interest in education, especially in the subject Science and Mathematics.

In this regard, it is informed that the fund for the conduct of Study trip for the 9<sup>th</sup> class students to Higher Educational Institutions (Within UT) to 86 number of Govt. schools of Puducherry region listed in annexure- I has been released by e-transfer to the bank accounts of the concerned schools. The Heads of Schools are requested to utilize the funds as per the procedure given below and guidelines attached herewith, within this financial (2018-19) year.

- 1) A resolution shall be passed regarding the place(s) of visit, mode of transport, number of students (Boys/Girls) and any other relevant particulars of the trip.
- 2) Minimum of three quotations indicating places(s) of visit, date of visit and distance shall be obtained and lowest rate offered firm among them may be considered for selection.
- 3) Trip sheet indicating the place(s) of visit, date, mileage covered, etc. shall be obtained from the firm and documented for audit.
- 4) Amount exceeding ₹ 5,000/- should be paid by cheque only.
- 5) Preference should be given to visit Higher Educational Institutions.
- 6) Govt. schools of Puducherry may visit to Rajiv Gandhi Institute of Veterinary Education and Research, Puducherry (RIVER) as per the programmes for school students (visit of students) cited in the annexure – II, attached.

Heads of Schools shall submit a report in this regard to this Office.

  
17/12/18  
(MOHINDER PAL)

STATE PROJECT DIRECTOR

To

The Heads of Schools concerned. (Through Proper Channel)

Copy to

1. The Joint Director (SE), DSE, Puducherry.
2. The Deputy Director of Education (W), DSE, Puducherry.
3. The Chief Educational Officer, Puducherry.
4. The ADPC, Puducherry.
5. Coordinators, BRC- I/II/III, Puducherry.
6. PA to SPD.

} With a request to communicate to the schools under their control.

✓ 7. EDP Section, DSE, Puducherry - Request to uphold in the official website of DSE.

